

SCARISBRICK PARISH COUNCIL

To Members of Scarisbrick Parish Council.

You are hereby summoned to attend a virtual Microsoft Teams extra-ordinary meeting of Scarisbrick Parish Council to be held at 7.30 pm on Monday 17th August 2020 for the transaction of the following business.



John Herbert, Chairman

Date 12th August 2020

AGENDA

20/83...ELECTION OF CHAIR OF THE COUNCIL: a) to elect the Chair; b) to approve deferral of the signing of the declaration of acceptance of office by the Chair until a time before the next ordinary meeting [in accordance with LGA 1972 s.83(4)].

20/84...ELECTION OF VICE-CHAIR OF THE COUNCIL: to elect the Vice-Chair.

20/85...APOLOGIES: to receive apologies and approve reasons for absence.

20/86...DECLARATIONS OF INTEREST: (a) to declare any disclosable pecuniary or non pecuniary interest in matters on the agenda; (b) to consider requests for dispensation.

20/87...CLERKING/RFO: a) to consider appointing Mrs I O'Donnell as temporary clerk/RFO on the terms outlined in the attached contract/job description; b) to appoint a member of this Council as acting clerk/RFO (unpaid) until a temporary or substantive appointment takes effect.

20/88...MINUTES: to approve the minutes of the meeting held on Monday 3rd August 2020.

20/89...ADJOURNMENT OF THE MEETING: to allow a period of public discussion.

20/90...INTERNAL AUDITOR'S REPORT: to receive the report (circulated) and consider his findings.

20/91...REVIEW OF INTERNAL CONTROL: to receive and note the report (circulated).

20/92...ANNUAL RETURN: (a) to complete and authorise signature of Section 1 (circulated); (b) to approve the information contained in Section 2 and authorise signature (copies of documents including explanations of variance and end-of-year bank reconciliation circulated).

20/93...PLANNING CONSULTANT: to consider quotations for work in relation to this Council's objection to application 2019/0747/FUL (Bungalow Farm, Scarisbrick).

20/94...COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS; to receive Councillors reports (for information only) and requests for future agenda items.

Members of the public wishing to view the meeting must e-mail the Clerk before midday on the day of the meeting to receive an invitation (scarisbrickpc@outlook.com).