

## SCARISBRICK PARISH COUNCIL

### To Members of Scarisbrick Parish Council.

You are hereby summoned to attend a virtual Microsoft Teams meeting of Scarisbrick Parish Council to be held at 7.30 pm on Monday 1<sup>st</sup> March 2021 for the transaction of the following business.

Judith Smith

Clerk to the Council

Date 24th February 2021

### AGENDA

- 21/049 APOLOGIES:** to receive apologies and approve reasons for absence.
- 21/050 DECLARATIONS OF INTEREST:** (a) to declare any disclosable pecuniary or non-pecuniary interest in matters on the agenda; (b) to consider requests for dispensation.
- 21/051 MINUTES:** to approve the minutes of the meeting held on Monday 1<sup>st</sup> February 2021.
- 21/052 ADJOURNMENT OF THE MEETING:** to allow for a period of public discussion.
- 21/053 PLANNING APPLICATIONS:** to consider applications on the attached list.
- 21/054 FINANCE:** to consider accounts for payment on the attached list.
- 21/055 GRASS CUTTING CONTRACT DOCUMENTATION:** to note tender key dates and consider virtual tender opening arrangements (attached).
- 21/056 BUS SHELTER BIENNIAL CLEANING:**
- a) to note quotation accepted for one-off cleaning of the Perspex bus shelters before the end of the financial year. Cleaning was completed on 19<sup>th</sup> February.
  - b) to consider the quotation of £50 to clean road signs.
- 21/057 MILLENIUM WOOD:** to consider issues raised by residents (attached).
- 21/058 PARISH NOTICEBOARDS:** to consider issues raised by Clerk regarding Parish Noticeboards located at Turning Lane bus stop and at Bescar Lane Methodist Church (attached).
- 21/059 SCARISBRICK GARDENING COMPETITION:**
- a) to consider whether, due to the ongoing pandemic, the 2021 competition should be cancelled;
  - b) to consider issues from 2019 competition and suggested solutions (attached).
- 21/060 ANNUAL PARISH MEETING:** to consider arrangements for the Annual Parish Meeting on 10<sup>th</sup> May 2021.
- 21/061 LALC CLIMATE CHANGE STUDIES BOOKLET:** to consider contents of the booklet and potential relating Parish-based projects (circulated).
- 21/062 LALC SUBSCRIPTION 2021/22:** to consider renewal for 2021/22 £545.26 (attached)
- 21/063 DATA PROTECTION REGISTRATION 2021/22:** to review the current registration and authorise payment of the Data Protection fee – Tier One £40 which is due 10<sup>th</sup> April 2021 (attached).
- 21/064 ASSET REGISTER UPDATE:** to make arrangements to review the Parish Council's assets and update the asset register.
- 21/065 RISK ASSESSMENT:** to consider the Risk Assessment for 2021 (draft attached).
- 21/066 PARISH CHAMPION GRANT:** to consider application for a Parish Champion Grant and the information required (attached).
- 21/067 WLBC STREET NAMING:** to note email from WLBC regarding street naming criteria (attached).
- 21/068 NALC MODEL DESIGN CODE CONSULTATION:** to consider Council response by deadline of 12<sup>th</sup> March 21 (circulated).
- 21/069 CLERKS REPORT:** (Information only) to note items that will be available at the meeting.
- 21/070 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS:** to receive Councillors reports (for information only) and requests for future agenda items.
- Members of the public wishing to view the meeting must email the Clerk at [scarisbrickpc@outlook.com](mailto:scarisbrickpc@outlook.com) before midday on the day of the meeting to receive a meeting invite.**

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Email: [scarisbrickpc@outlook.com](mailto:scarisbrickpc@outlook.com)