


SCARISBRICK PARISH COUNCIL

To Members of Scarisbrick Parish Council.

You are hereby summoned to attend the Annual Meeting of Scarisbrick Parish Council to be held at 7.30 pm in the **BESCAR LANE METHODIST CHURCH, BESCAR LANE, SCARISBRICK on Monday 5th June 2023** for the transaction of the following business.

Judith Smith 
Clerk to the Council

Date: 31st May 2023

AGENDA

- 23/099 APOLOGIES:** to receive apologies and approve reasons for absence.
- 23/100 DECLARATIONS OF INTEREST:** (a) to declare any disclosable pecuniary or non-pecuniary interest in matters on the agenda; (b) to consider requests for dispensation.
- 23/101 MINUTES:** to approve the minutes of the meeting held on 9th May 2023 as a correct record (circulated and attached)
- 23/102 ADJOURNMENT OF THE MEETING:** for Borough Councillor reports and matters raised by the public for discussion.
- 23/103 PLANNING:** to consider the planning applications on the attached list.
- 23/104 FLOOD EQUIPMENT:**
 - a) to note that flood equipment is now in the cabinets (attached)
 - b) to note expenditure to date and consider a further purchase of 20 hydrosacks (attached)
 - c) to confirm arrangements to provide access to residents as needed (attached)
- 23/105 FINANCE:**
 - a) to consider accounts for payment on the attached list
- 23/106 INTERNAL AUDITOR'S REPORT (YEAR ENDING 31 MARCH 2023):** to consider a minuted response to the internal auditor's report (attached)
- 23/107 INTERNAL AUDIT ARRANGEMENTS 2023/24:** to consider arrangements for 2023/24 and the quotes received (attached)
- 23/108 VANDALISED WOODEN BUS SHELTER, SOUTHPORT RD:** to consider quotes for repair or replacement of the bus shelter (attached)
- 23/109 CORONATION PROJECT (Cllr J Marshall):** to consider potential projects to mark the coronation of King Charles III.
- 23/110 MORRIS DANCERS RED TELEPHONE BOX (Cllr N Makin):** Consider the suggestions received including, book swap, seed swap, heritage diorama.
- 23/111 SCARISBRICK GARDENING COMPETITION 2023 AND PROPOSED SCARECROW COMPETITION 2023 (Cllr N Makin & Cllr C Berks):** to receive further information and confirm arrangements.
- 23/112 COMMUNITY HUB WORKING GROUP:** to consider the Terms of Reference for the Group (attached)
- 23/113 MS365 SUBSCRIPTION:** to consider the renewal of the subscription for 12 months commencing 9th June 2023 (attached)
- 23/114 CHANGES TO BANK MANDATE/SIGNATORIES:** to consider required changes (attached)
- 23/115 COUNCILLOR VACANCY:** to consider advertising the vacancy for co-option (if no petition for election is received by 20th June 2023) in accordance with the SPC Councillor Co-option Policy and Procedure.
- 23/116 SPC NEWSLETTER:** to consider the quote for the July SPC Newsletter printing and receive a progress update.
- 23/117 MILLENNIUM WOOD OWL AND BIRD BOXES:** to consider quote received (attached)
- 23/118 CLERKS REPORT: FOR INFORMATION** (attached)
- 23/119 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS;** to receive Councillors reports (for information only) and requests for future agenda items.