


SCARISBRICK PARISH COUNCIL

To Members of Scarisbrick Parish Council.

You are hereby summoned to attend the Annual Meeting of Scarisbrick Parish Council to be held at 7.30 pm in the **ST MARK'S PARISH HALL, SOUTHPORT RD, SCARISBRICK on Tuesday 9th May 2023** for the transaction of the following business.

Judith Smith 
Clerk to the Council

Date: 3rd May 2023

AGENDA

- 23/079 ELECTION OF CHAIRPERSON OF THE COUNCIL** for the next 12 months.
- 23/080 ELECTION OF VICE-CHAIRPERSON OF THE COUNCIL** for the next 12 months.
- 23/081 APOLOGIES:** to receive apologies and approve reasons for absence.
- 23/082 DECLARATIONS OF INTEREST:** (a) to declare any disclosable pecuniary or non-pecuniary interest in matters on the agenda; (b) to consider requests for dispensation.
- 23/083 MINUTES:** to approve the minutes of the meeting held on 3rd April 2023 as a correct record (circulated and attached)
- 23/084 ADJOURNMENT OF THE MEETING:** for Borough Councillor reports and matters raised by the public for discussion.
- 23/085 PLANNING:**
- a) to consider the planning applications on the attached list. (attached)
 - b) to further consider writing to the Mushroom Factory developer with regard to complaints received about the continuing obstruction to the ordinary watercourse which crosses the site.
- 23/086 INSURANCE RENEWAL 2023/24:** to approve payment of renewal premium £723.45
- 23/087 LALC SUBSCRIPTION 2023/24:** to approve payment of 2023/24 subscription £547.70.
- 23/088 FINANCE:**
- a) to consider accounts for payment on the attached list
 - b) to note remittance advices received on the attached list
 - c) to receive the 2022-23 Quarter 4 (Jan23 to Mar 23) bank reconciliation (attached)
 - d) to receive and approve the 2022-23 budget outturn report, 22-23 CIL expenditure, and bank transfer to reserves account (circulated and attached)
 - e) to receive and approve the 2022-23 Annual Financial Statement of Accounts (circulated and attached)
- 23/089 INTERNAL AUDITOR'S REPORT (YEAR ENDING 31 MARCH 2023):** to note the Internal Auditor's Report. (attached)
- 23/090 ANNUAL REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT 2022/23:** to receive and approve the review of the effectiveness of internal control and internal audit carried out by the Chair and Vice-Chair. (attached)
- 23/091 ANNUAL REVIEW OF EFFECTIVENESS OF INTERNAL CONTROL 2022/23:** to receive and approve the review of the effectiveness of internal control and internal audit carried out by the Chair and Vice-Chair. (attached)
- 23/092 ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2022-23 (AGAR):**
- a) to approve AGAR timetable, including exercise of public rights period (attached)
 - b) to note the AGAR Annual Internal Audit Report (attached)
 - c) to complete and approve the Annual Governance Statement – Section 1 (AGS) (attached)
 - d) to review and approve Accounting Statements- AGAR Section 2 (attached)
- 23/093 CIVIC SERVICE 2023:** to consider postponing until church availability can be confirmed (attached)
- 23/094 CORONATION PROJECT (Cllr J Marshall):** to consider potential projects to mark the coronation of King Charles III.
- 23/095 SCARISBRICK GARDENING COMPETITION 2023 AND PROPOSED SCARECROW COMPETITION 2023 (Cllr N Makin & Cllr C Berks):** to receive further information and proposals.
- 23/096 CLERKS REPORT: FOR INFORMATION** (attached)
- 23/097 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS;** to receive Councillors reports (for information only) and requests for future agenda items.
- CONFIDENTIAL ITEMS** – members of the public may be excluded under the provisions of the Public Bodies (admissions to meetings) Act 1960 on the grounds of the confidential nature of the business to be transacted.
- 23/098 CO-OPTION OF COUNCILLORS:** to consider applications for co-option (circulated)