


SCARISBRICK PARISH COUNCIL

THIS MEETING WILL BE PRECEDED WITH THE PRESENTATION OF THE 2023 GARDEN & SCARECROW COMPETITION TROPHIES AT 7:00PM PROMPT

To Members of Scarisbrick Parish Council.

You are hereby summoned to attend a Meeting of Scarisbrick Parish Council to be held at 7.30 pm in the **ST MARKS PARISH HALL, SOUTHPORT RD, SCARISBRICK on Monday 4th September 2023** for the transaction of the following business.

Judith Smith 
Clerk to the Council

Date: 30th August 2023

AGENDA

- 23/135 APOLOGIES:** to receive apologies and approve reasons for absence.
- 23/136 DECLARATIONS OF INTEREST:** (a) to declare any disclosable pecuniary or non-pecuniary interest in matters on the agenda; (b) to consider requests for dispensation.
- 23/137 MINUTES:** to approve the minutes of the meeting held on 3rd July 2023 as a correct record (circulated and attached)
- 23/138 ADJOURNMENT OF THE MEETING:** for Borough Councillor reports and matters raised by the public for discussion. (Maximum of 15 minutes)
- 23/139 PLANNING:**
 - a)** to consider the planning applications on the attached list.
 - b)** To consider response to the Mushroom Factory HM Planning Inspectorate Appeal (attached)
- 23/140 FINANCE:** to consider accounts for payment on the attached list.
- 23/141 BANK RECONCILIATION APR 23 TO JUN 23:** to receive the verified Quarter 1 bank reconciliation (attached)
- 23/142 FINANCE REPORT APRIL 23 TO JUN 23:** to consider the Quarter 1 Finance Report (attached)
- 23/143 NCIL REPORT 2022/23:** to note the completed 2022/23 NCIL report (attached)
- 23/144 COMPLETION OF EXTERNAL AUDIT 2022/23:** to consider and accept the 2022/23 external audit report and notice of conclusion of audit. (attached)
- 23/145 INTERNAL AUDIT PLAN 2023/24:** to consider the Internal Audit Plan (attached)
- 23/146 INTERNAL AUDIT LETTER OF ENGAGEMENT 2023/24 to 2025/26:** to consider the letter of engagement for signing by the Chair (attached)
- 23/147 REVIEW OF SPC DATA PROTECTION POLICY AND SPC RECORD RETENTION POLICY:** to consider the reviews completed by the Clerk and approve any updates made to the policies (attached)
- 23/148 SPIDS (Cllr Berks and Cllr Makin):** to receive an update on the upgrade of all the SPIDS and the timetable for installation on Southport Rd
- 23/149 CIVIC SERVICE 2023:** to note the response received and the postponement of the service until 2024 (attached)
- 23/150 SPC NEWSLETTERS:** to consider issues arising from the distribution of the July newsletter (attached)
- 23/151 MILLENNIUM WOOD:** to note that a resident has volunteered his services as a bird/wildlife warden.
- 23/152 ASSETS OF COMMUNITY VALUE (Cllr Pratt):** to consider which, if any, buildings or land in the Parish should be registered as Assets of Community Value with the Borough Council.
- 23/153 REMEMBRANCE SUNDAY SERVICE:** to consider purchase of poppy wreath £50.
- 23/154 CLERKS REPORT: FOR INFORMATION** (attached)
- 23/155 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS;** to receive Councillors reports (for information only) and requests for future agenda items.